

**POSITION: PROJECT MANAGER, SUSTAINABLE ENERGY**  
**LOCATION: SURREY (Cloverdale), BRITISH COLUMBIA**

Corix helps communities build and manage infrastructure for water, wastewater and sustainable energy. Our services range from providing products for water and wastewater distribution systems to turn-key multi-utility systems management. With over 65 years of experience, Corix brings unmatched expertise and stability to our partners and clients, and provides the most appropriate, cost effective, long-term utility infrastructure solutions. Please visit [www.corix.com](http://www.corix.com) for more information.

Corix Utilities develops customized water, wastewater and energy systems and provides field metering services for clients across North America. Our clients include municipalities, resort properties, gas, water and electric utilities, developers and institutions.

### **Job Summary**

We have an exciting opening for a **Project Manager** to provide management support to our Sustainable Energy projects. The successful candidate would manage consulting projects, including feasibility assessments, will have an input in assessment and selection of technical concepts and will be responsible for project execution by implementing the standards and procedures developed within the Sustainable Energy group. This position would be located in Cloverdale, BC. The fit into the Company culture will be one of the most important deciding factors. Attention to detail is a must.

### **Core Responsibilities**

- Management of sustainable energy projects ranging from a feasibility assessment to construction and operations including but not limited to geexchange, district energy application, biomass, and solar technologies;
- Liaise with Corix internal groups including legal, finance and product supply;
- Support activities related to municipal and government relations;
- Attend conferences and promote Corix;
- Support initiatives with strategic partners;
- Support development of strategic plan for growth of Corix;
- Give briefings on progress and concerns of project;
- Coordinate and prepare documentation in response to scheduled and unscheduled reports, returns and observations to update management on project progress;
- Plan and coordinate the activities of project personnel, internal customers, contractors and other support providers;
- Prepare formal Statement of Work, work breakdown structure and compliance charts;
- Produce draft plans and sections for incorporation into the Project Implementation Plan or Request for Proposal;
- Prepare draft evaluation plans, criteria and evaluation schedules;
- Develop, plan, analyze, evaluate and prioritize deliverables and requirements.

### **Knowledge, Skills and Abilities**

- Knowledge of geexchange and/or other sustainable energy technologies;
- Result-focused, detail-oriented, customer-centric and self-motivated individual;
- Excellent communication and interpersonal skills are a must;
- Ability to act independently, decisively and quickly under pressure;
- Intermediate to advanced computer skills using Windows and MS Office Suite.

**Minimum Qualifications**

- Training or certification in any area of alternative energy industry;
- Certified in geo exchange installations an asset;
- Project and contract management work experience;
- Engineering Degree, PMP and MBA an asset;
- Exceptional project management skills with 7-10 years experience;
- Strong organizational skills and attention to detail;
- Ability to take initiative – self starter;
- Team player with the ability to work independently;
- Discretion with confidential matters, combined with maturity, common sense and loyalty.

If you possess these skills and qualifications, we invite you to apply online in confidence at:

<http://ca-corix.icims.com/jobs/1134/job>

[WWW.CORIX.COM](http://WWW.CORIX.COM)